

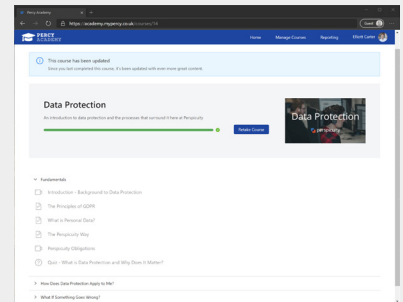


# PERCY ACADEMY

## Why did we create Percy Academy?

A regular challenge our customers raise with us is how to consistently and successfully onboard new joiners using the technology available. We recognised this as a challenge we face internally, so we wanted to make the process much easier to track and manage.

Percy Academy goes a step further by enabling you to create courses to train employees on processes and internal systems as well as making sure employees stay compliant. Some examples of courses could be “How to be an Intranet Champion”, “GDPR – How to Handle Data Breaches” or “Health & Safety – The Do’s and Don’ts”.

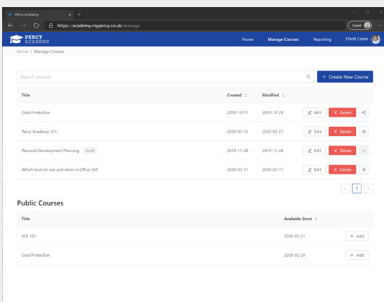


## How does it work?

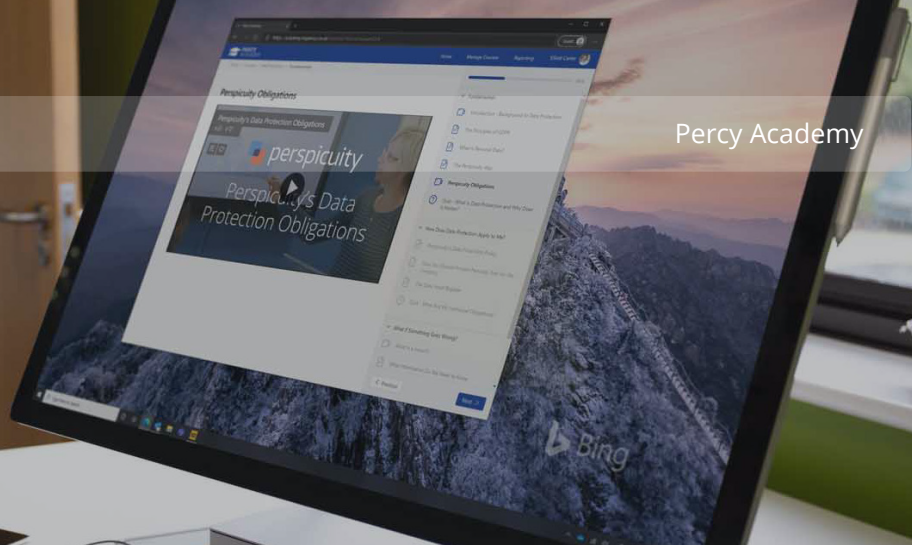
The Percy Academy Services are hosted in our Azure infrastructure and will authenticate using your tenant's Active Directory, and we are able to manage access using a pre-authorised list of tenants only.

User's course data is stored in our AzureSQL database; content in your courses that come from a SharePoint Page is downloaded and stored by us to increase performance instead of downloading the content each time a course is loaded.

Percy Academy is included as part of your Percy subscription and we are creating a public library of courses that our customers are able to import into their own tenant. As you will see, the “Percy Academy 101” course we've created will automatically be available.



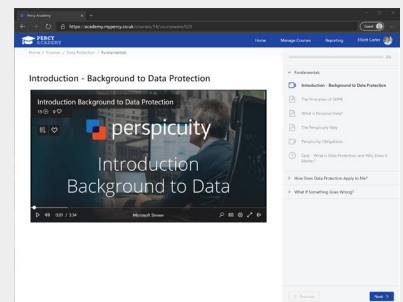
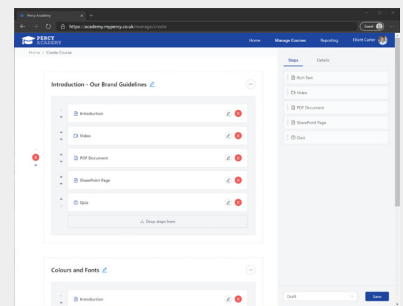
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## What can I do with Percy Academy?

Percy Academy enables Course Creators to create courses for internal training. Courses are made up of modules and modules are made up of steps. When adding steps to your course, you have the option to add either of the following:

- Video (YouTube or Stream link)
- Text
- PDF
- SharePoint Page
- Quiz



Users will see all the available published courses in the course catalogue. Courses are versioned and when they are updated users re-visiting the course will see a notification stating the update with the option to “re-take” if necessary. Course Progress is tracked as the user works through the course and quiz results are stored.

Course Creators can view the progress of users within courses and the version that they have completed, along with the ability to filter by course and user.



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